

## CAREER OPPORTUNITY

The Council for Scientific and Industrial Research (CSIR) is a leading scientific and technology research organisation, implementing projects throughout Africa and making a difference in people's lives.

### **In-service Trainee: AV Technician (Six month contract)**

#### **About the job:**

The CSIR has an **In-service Training** opportunity at the CSIR International Convention Centre (ICC). The programme aims to expose students to the work environment and provide them with workplace experience required to fulfil their qualification. This position is based in Pretoria.

#### **About the centre:**

The CSIR ICC is a dedicated, purpose-built convention center catering for the medium-sized convention market hosting over 600 local, national and international conferences and other types of events annually.

#### **Key responsibilities:**

- Assist in providing technical facilities and services to clients for events hosted at the Centre;
- Assist in maintaining standards and procedures in order to ensure that equipment is stored securely and maintained to the highest standard;
- Assist in maintaining standards and procedures to ensure that venues, projection and storage areas are tidy and presentable and that equipment is accessible for easy customer service;
- Communicate with the AV Technicians to ensure that all necessary work is carried out prior to and during client visit;
- Assist AV technicians in setting up AV equipment in venues as per client requirements and pre-event briefing of AV equipment and facilities for speakers and organizers.

#### **Qualifications, skills and experience:**

- Undertaking a technical qualification in sound engineering/event production/ electronic engineering or performing arts technology;
- Customer/Service orientation;
- Communication skills;
- Learning potential.

#### **All applications must be accompanied by the following documents:**

- Motivational letter
- CV

Should you meet the above requirements, please email your CV to [jobapplications@csir.co.za](mailto:jobapplications@csir.co.za) with your name and surname, position title and reference number in the subject line, **(e.g. John Smith: In-service Trainee: AV Technician: Reference No: 308074)**

**Closing date: 19 May 2017**

**PLEASE NOTE THAT FEEDBACK WILL BE GIVEN TO SHORTLISTED CANDIDATES ONLY.**

For more info, please contact the CSIR Recruitment Centre on **012 841 4774** or email us at [Recruitmentinfo@csir.co.za](mailto:Recruitmentinfo@csir.co.za)

*The CSIR is an equal opportunity employer. As such, it is committed to the Employment Equity Act of 1998. By applying for this position at the CSIR, the applicant understands, consents and agrees that the CSIR may solicit a credit and criminal report from a registered credit bureau and/or SAPS (in relation to positions that require trust and honesty and/or entail the handling of cash or finances) and may also verify the applicant's educational qualifications and employment history. **The CSIR reserves the right to remove the advertisement at any time before the stated closing date and it further reserves the right not to appoint if a suitable candidate is not identified.***